

**GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR
AIM HIGH COACHING**

FIRST AID PROVISION

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Aim High Coaching			
Date of Assessment	06/07/2020	Date of Issue	06/07/2020
Assessment carried out by		Signature	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N

Affected persons: Young People/Clients * Staff * Visitors * Contractor * Others (specify) _____

Name of Manager confirming and agreeing Assessment:	Nathan Neequaye, Chris Rathburn
Signature:	

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date
Nathan Neequaye					
Chris Rathburn					
Nathan Staniford					

RISK ASSESSMENT

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Inadequate facilities to deal with injuries and ill health at work	There are an appropriate number of trained personnel taking into account the size of the establishment, location, cover for absences and off site visits, age of children and type of activities in accordance with first aid guidance	✓	NN/ CR	<ul style="list-style-type: none"> All groups are run by qualified first aiders. Group leaders who are first aid trained assistant coach to cover for them whilst socially distancing so they can administer first aid to reduce additional contact. First aid kits are available for all staff who are first aid qualified reducing use of first aid room and cross-contamination. First aid room is available. All first aid staff administering first aid on site to wear full PPE [as working within the 2m rule]. Full PPE is mask, shield, apron, gloves. 		
	Certificates of trained employees e.g. First Aiders and Appointed Persons are in date	✓	NN			
	Refresher training is provided before expiry (currently within three years of the training date)	✓	NN			
	All staff have been informed of first aid equipment location, the persons appointed to provide first aid and how to summon them	✓	NN/ CR			
	Appropriate provision is available e.g. appropriate number of first aid kits	✓	NN/ CR			
	An appointed person(s) has been nominated to manage and restock first aid provision	✓	NN			
	There is an appropriate place available to administer first aid.	✓	ALL			
Exposure to Biological Hazards	There is appropriate personal protective equipment available for employees who may be exposed to biological hazards e.g. disposable gloves for First Aider's	✓		<ul style="list-style-type: none"> Full stock of PPE available. Centrally accessible in first aid room. 		
Bodily fluids and control of waste	Staff are aware and follow the procedure for dealing with and disposal of bodily fluids and waste materials	✓	NN/ CR			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
First Aider dealing exposure to Coronavirus (Covid-19)	Staff to be familiar with and follow the 'Guidance for First Aiders who may be required to undertake CPR during the COVID-19 outbreak'	✓	NN/CR	➤ <i>Guidance can be found on the DCC Health and Safety Section S4S Resources page</i>		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Aftermath of Incident	First aiders are given suitable support to deal with aftermath of dealing with any serious or upsetting incidents.	✓	NN/CR			
	All significant accidents are investigated to identify immediate and underlying causes	✓	NN/CR			
	All reportable incidents are reported through the online Derbyshire Incident Reporting system	✓	NN/CR			